

EAST HERTS COUNCIL

COMMUNITY SCRUTINY COMMITTEE: 17 NOVEMBER 2015

REPORT BY CHAIRMAN OF COMMUNITY SCRUTINY

COMMUNITY SCRUTINY WORK PROGRAMME

WARD(S) AFFECTED: none

Purpose/Summary of Report

- To review and determine Community Scrutiny Committee's future work programme

RECOMMENDATION FOR COMMUNITY SCRUTINY COMMITTEE:	
That:	
(A)	the work programme shown in this report be agreed

1.0 Background

1.1 Items previously required, identified or suggested for the Community Scrutiny work programme are set out in **Essential Reference Paper "B"**.

1.2 To support members in their consideration of housing related matters, in the reading of committee reports and in discussions with officers/partners a quick reference guide has been compiled of the frequently used abbreviations and acronyms. **Essential Reference Paper "C"** is attached to this report and will be updated as new terminology appears and comes into common usage. Please let the Scrutiny Officer know of any terms you think should be corrected or added to the list.

2.0 Report

2.1 The draft work plan for future meetings of Community Scrutiny Committee is shown in **Essential Reference Paper "B"**. The timing of some items shown may have to change depending on availability of essential data (eg from central government).

- 2.2 A new request has been put forward to Community Scrutiny for a report on 'Markets' to come to the committee meeting on 15 March 2016. This topic was one which members had expressed an interest in when discussing the 2015/16 scrutiny work programme at the start of the year.
- 2.3 An audit of 'markets' is due to be conducted by the Shared Internal Audit Service (SIAS). Their work will run from December 2015 to January 2016. The audit will cover the markets operated by East Herts (Hertford, Ware and Hertford Farmers Market) as well as markets licensed by us – Car Boot sales and other commercial markets. It will also cover the contract monitoring of Bishop's Stortford market, the operation of which has been outsourced to Bishop's Stortford Town Council.
- 2.4 The scope of the audit will cover
- Markets policy
 - Trader regulations
 - Charging policy
 - Licensing procedures and systems
 - Payment systems
 - Security
 - Performance management
 - Outsourcing issues
- 2.5 A report detailing the outcome of the audit and setting out a draft action plan based on the findings will be ready to bring to members for scrutiny in March 2016. Members are asked if they will accept this additional report onto that agenda.
- 2.6 Members are asked whether there is any additional topic they wish to put forward for inclusion on any future agenda.
- 2.7 Members are also asked whether they wish to extend an invitation to one or more of the Executive members to attend a particular meeting or for a specific agenda item.
- 2.8 Within the terms of the Police and Justice Act 2006, Community Scrutiny is designated the crime and disorder committee for this authority. The Crime and Disorder (Overview and Scrutiny) Regulations 2009, states that *"a crime and disorder committee shall meet to review or scrutinise decisions made, or other action taken, in connection with the discharge by the responsible authorities of their crime and disorder functions as the committee*

considers appropriate but no less than once in every twelve month period”.

2.9 No qualifying item is scheduled as yet for next year (2016/17).

3.0 Implications/Consultations

3.1 Information on any corporate issues and consultation associated with this report can be found within **Essential Reference Paper ‘A’**.

Background Papers: none

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